



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MAYURAKSHI GRAMIN COLLEGE, RANISHWAR, DUMKA, JHARKHAND
Name of the head of the Institution		PROF. ABDUL RAYEES KHAN
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919304036539
Mobile no.		9801568464
Registered Email		mgcranishwar@gmail.com
Alternate Email		abdulrayeeskhan@gmail.com
Address		M.G.COLLEGE, RANISHWAR
City/Town		DUMKA
State/UT		Jharkhand
Pincode		814148

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	PROF. RINA KUMARI
Phone no/Alternate Phone no.	+919801302898
Mobile no.	7781853527
Registered Email	iqacmgcranishwar@gmail.com
Alternate Email	mgcranishwar@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://mgrcollege.org/AQAR2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mgrcollege.org/academic-calendar-2018-19/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.24	2017	28-Mar-2017	27-Mar-2022

6. Date of Establishment of IQAC	23-May-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Attended One Day	09-Oct-2018	1

Orientation Programme Organized by the IGNOU Regional Centre, Deoghar.	01	
Attended Multidisciplinary National Workshop on Research Methodology & Statistical Data Analysis Organized by Degree College Nala, Jamtara.	26-May-2019 02	1
Conducted Yoga Diwas.	21-Jun-2019 01	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	XII PLAN COLLEGE DEVELOPMENT	UGC	2013 05	1512737
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. An Initiative was taken along with other leading Colleges for forming Cluster of I.Q.A.C. Coordinators. Interaction of Cluster Members have helped in accreditation Process. 2. IQAC Coordinators together with College staff and N.C.C Students Participated the Jal Shakti Abhiyan organized by Dept. of Forest and Water Conservation at the bank of Mayurakshi River and Planted upto 100 trees over there in the radius of 1 K.M. 3. Opening of N.C.C. Unit for Girls and 3rd

Unit of N.S.S. 4. Tree Plantation with College N.G.O. with the help of N.C.C. and Students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Cycle Shade.	Under Construction
College Main Gate Construction.	Completed
Open gym for all.	Achieved
English Language Lab.	Achieved
College Management System Software.	Under Process
More Smart Classes.	Achieved
Construction of Science Block.	Under Process
General Toilet For Students Staff.	Under Process
Renovation Work.	Achieved
Solar Panel Installation.	Achieved
Boundary Wall Construction.	Achieved
CBCS System Implemented and the Classes to be maintained even after the Semester Exams in the Second half.	Following
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC CELL	23-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

27-Feb-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

29-Jan-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institution Provides the Information to the Students through Telegram, Facebook, Whats App Even on Twitter.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC Prepare Academic Plan of the year. Teachers are informed about their Work load and courses for next academic year. This helps them to prepare teaching Plan. The lecture plans are recorded in academic diary of teachers. Higher authority monitor the same. Teachers refer to the standard reference books prescribed by University along with latest information available through online and other resources for effective implementation of Curriculum. Besides the conventional method, various other teaching like Quiz, Demonstration, Debates, Model making, use of Charts, Practicals. Based on Semester wise result analysis of every course, and extra classes are conducted if required. Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	U.G.	15/06/2018
BSc	U.G.	15/06/2018
BCom	U.G.	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Language Skills Hindi, Bengali, English, Sanskrit, Santhali, Urdu	01/07/2018	1601
Environmental Science	02/01/2019	737
Environment and Public Health, Indian Constitution and H.R., Computer Application and I.T.	01/07/2018	649
Legal Aid and Awareness, Building of Mathematical Ability, Entrepreneurship, Life Skills and Development	02/01/2019	625
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Teachers Feedback (Teaching and Learning Process) This Feedback covers teaching learning process, punctuality, Communication skills, approach towards the students, sharing of innovative ideas etc. Use of ICT in teaching methodologies interactive teaching and students involvement in learning. We collect individual teachers feedback and analyze it. The analysis is reported to the head of institution, IQAC, management members for corrective measures and it is communicated to the individual teacher for further improvement. Present feedback is based on overall development of their ward and about learning environment in the college as well as imparting value based education in their wards. We have alumni association whose feedback is based on role of the college in the development of students personality and employ ability, academic excellence. Also how the institution has helped them to acquire the life skills. Teachers feedback is taken on their views about the curriculum provided by our university. Employers Feedback We are also taking the feedback on the current curriculum by the employers and their views.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Hindi, Bengali, Santhali, Sanskrit, Urdu, Geography, Political Science, Philosophy, Psychology, History, Sociology Economics.	1500	1282	1282
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	500	309	309
BCom	Accountancy	100	10	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2338	Nil	32	Nil	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	4	42	2	2	70

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Each Class has a Class adviser. 2. In Science Faculty every Practical subject has practical in charge. 3. College conducted induction Programme for First Year Students on the following topics a) Introduction of College. b) Introduction of Teachers c) Various activities conducted by the College and faculties. d) Examination Pattern. e) Career Opportunities. f) Health and Stress management.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
2338	32	1:73

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	28	29	Nil	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Honours, General	Third Semester	15/03/2019	10/06/2019
BA	Honours, General	Third Semester	15/03/2019	10/06/2019
BCom	Honours, General	Third Semester	15/03/2019	10/06/2019
BA	Honours, General	First Semester	11/02/2019	25/04/2019
BCom	Honours, General	First Semester	11/02/2019	25/04/2019
BSc	Honours, General	First Semester	11/02/2019	25/04/2019
BA	Honours, General	Third Year	16/04/2019	13/06/2019
BCom	Honours, General	Third Year	16/04/2019	13/06/2019
BSc	Honours, General	Third Year	16/04/2019	13/06/2019
BA	Honours, General	Second Semester	24/07/2019	07/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Centralized continuous internal evaluation system Assessment of performance is an integral part of teaching and learning process. As a part of second

educational strategy, the institution adopts to assess all the aspects of a student's development on a continuous basis throughout the year. Orientation and evaluation process for students are made among of the process through the following initiatives. The orientation programme is conducted at the beginning of the semester. Teaching Plan contains evaluation procedure. Academic calendar with C/A Examination dates. Display, in the college and department notice board. Result Analysis and Review Meeting is done by the class tutors after every C/A test. Pass percentage of each course is calculated by dividing the total no. of students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the faculty members. The Principal conducts review meeting of department wise to give necessary feedback for the improvement of students performance. Progress Report Parents Meetings, The institution keeps on monitoring the performance of the students and report to the parents. Parents/Guardians are advised to note the performance of their wards and take remedial measure if needed. Whenever necessary, the tutor shall recommend the visit of the parents to the college to the college for a discussion about the student. Extra classes are conducted for the slow learners, absentees and the students who participates in sports, NSS, NCC Camp and NCC activities. This practice help struggling learners to update their subject knowledge and helps them to catch up with their peers. External Examination of three hours duration is being conducted at the end of every semester for all the theory papers and practical papers. Students should satisfy the eligibility criteria of 75 Percentage of attendance in each semester to appear for University Examination. The students who have arrears, are permitted to write their papers in both the semester examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document which contains the most important dates to guide the teachers and students. Academic calendar provides information about teachings date, Examination dates. The annual calendar provided by the University contains holidays list, and the important dates, which is to be celebrated. We even follow the calendar of NSS provided by University. Even the important dates are celebrated which is informed by the mail of HRD, University, NSS, NCC etc. . Co curricular activities are also organized accordingly. Even the students participates various programmes organized by the University. Before the commencement of every semester respective departments prepare a detail study plan and the no. of courses allotted to each course. On the basis of routine in charge, prepares a details timetable and academic calendar for the entire semester. Finally this is distributed to the all faculty and the students. The effectiveness of the process is mentioned through effective monitoring by the Principal. The Principal sees to it that all departments follows the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mgrcollege.org/student-performance-and-learning-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

GENERAL	BCom	B.Com.- Commerce General	4	3	75
GENERAL	BSc	B.Sc.- Science General	2	2	100
GENERAL	BA	B.A.- Arts General	13	11	84.61
HONOURS	BCom	B.Com. Accountancy Honours	8	8	100
HONOURS	BSc	B.Sc. Zoology Honours	19	19	100
HONOURS	BSc	B.Sc. Physics Honours	65	62	95.38
HONOURS	BSc	B.Sc. Mathematics Honours	17	17	100
HONOURS	BSc	B.Sc. Chemistry Honours	11	11	100
HONOURS	BSc	B.Sc. Botany Honours	18	18	100
HONOURS	BA	B.A. Geography Honours	213	206	96.71
HONOURS	BA	B.A. Urdu Honours	5	5	100
HONOURS	BA	B.A. Santali Honours	13	13	100
HONOURS	BA	B.A. Sociology Honours	11	10	90.91
HONOURS	BA	B.A. Sanskrit Honours	3	3	100
HONOURS	BA	B.A. Psychology Honours	13	13	100
HONOURS	BA	B.A. Political Science Honours	40	39	97.50
HONOURS	BA	B.A. Philosophy Honours	7	6	85.71

HONOURS	BA	B.A. Hindi Honours	54	52	96.29
HONOURS	BA	B.A. History Honours	42	42	100
HONOURS	BA	B.A. Economics Honours	10	10	100
HONOURS	BA	B.A. English Honours	38	38	100
HONOURS	BA	B.A. Bengali Honours	47	47	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mgrcollege.org/sss-questionnaire/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	2
SOCIOLOGY	1
BOTANY	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ROAD SAFETY	NCC	1	50

PROGRAMME			
YOGA DAY	NCC AND NSS	12	40
TREE PLANTATION	NCC AND NSS	15	60
AIDS AWARENESS	NCC	10	60
REPUBLIC DAY PARADE CAMP	NSS	2	1
CATC	NCC	4	50
NSC	NCC	1	10
EBSB	NCC	1	8
RALLY ON SWACHHATA ABHIYAN	NSS	2	30
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
GUN SHOOTING	AWARD	NCC	1
REPUBLIC DAY PARADE SELECTION	AWARD	NSS	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Mega Swachhata Pakhwara	NCC 04 JHARKHAND GIRLS BATALION DUMKA	Drawing, Painting, Swachh Abhiyan Plantation	3	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3	2.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12857	Nill	1074	Nill	13931	Nill
Reference Books	1523	Nill	Nill	Nill	1523	Nill
Journals	108	Nill	20	Nill	128	Nill
CD & Video	15	Nill	Nill	Nill	15	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	1	1	1	7	1	18	0
Added	10	0	0	0	0	2	3	0	0
Total	34	1	1	1	1	9	4	18	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

18.8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20	15.24	3	2.68

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: • The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians. • The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. Library The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. • Every year in the beginning of session, students are motivated to register themselves in National Digital library. • Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing

new ideas regarding library enrichment. • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. • The proper account of visitors (students and staff) on daily basis is maintained. Sports: Regarding the maintenance of Badminton/ Volly Ball court / open Gym in the College, Sports in charge, consult PTI, in their guidance accommodates are arranged. Computers Centralized computer laboratory established by UGC funds and more funds are used to maintain computers in the college. Computer maintenance is done regularly and non repairable systems are disposed off. Class rooms: The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. • With the help of the two full time sweepers cleanliness of class rooms is maintained. • Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

<http://mgrcollege.org/maintenance-of-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Half Free ship	10	6000
Financial Support from Other Sources			
a) National	Minority Scholarship	358	2148000
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Language lab	20/06/2019	50	College Itself
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Larsen and Turbo, Mahindra Finance, Flipkart	10	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	M.G. COLLEGE, RANISHWAR	ENGLISH	SKMU, DUMKA	PG
2018	1	M.G. COLLEGE, RANISHWAR	COMMERCE	SKMU, DUMKA	PG
2018	3	M.G. COLLEGE, RANISHWAR	BOTANY	SKMU, DUMKA	PG
2018	1	M.G. COLLEGE, RANISHWAR	PSYCHOLOGY	SKMU, DUMKA	PG
2018	4	M.G. COLLEGE, RANISHWAR	ECONOMICS	SKMU, DUMKA	PG
2018	15	M.G. COLLEGE, RANISHWAR	HINDI	SKMU, DUMKA	PG
2018	1	M.G. COLLEGE, RANISHWAR	PHILOSOPHY	SKMU, DUMKA	PG
2018	3	M.G. COLLEGE, RANISHWAR	GEOGRAPHY	SKMU, DUMKA	PG
2018	1	M.G. COLLEGE, RANISHWAR	POLITICAL SCIENCE	SKMU, DUMKA	PG
2018	4	M.G. COLLEGE,	HISTORY	SKMU, DUMKA	PG

RANISHWAR

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Javelin Throw	SENIOR	12
Shot Put	SENIOR	15
High Jump	SENIOR	8
Long Jump	SENIOR	8
Running Race	SENIOR	25
Discus Throw	SENIOR	15

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We do not have student council activity in the recent year. Since the Election has not been conducted by the University.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the sole authority of the institution. Decentralization is having a significant impact on policy, planning and management of graduate level of education. To promote quality of education to all sections of people in academic, social, political and aiming to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. At various levels the college grooms the leadership. Governing body, Principal, IQAC Members, teaching staff, nonteaching staff, supporting staff, student representatives, Stakeholders, Aluminies and various committees jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. The Academic, Administrative, NCC, NSS, IQAC all are working together for the smooth running and over all functioning of the college. All the Staffs of different committee's play significant roles to participate in the decision making system of the College. One of the Teaching staff are assigned with the responsibilities of Bursar and are considered vital members of decision making body. The College monitors the construction of building renovation work done by the JSBCCL, through RUSA fund. Even the College has RUSA committee for procurement in College. The meeting of the Principal with the staff at the beginning of every semester is indeed a reflection of the participative style of the Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The vision and the mission reflects the aims and goals of the College satisfying the needs of students and society. It fulfils the demands of : Vision ? Enriching the Capacity of students to learn and lead with integrity and wisdom. ? Installing human values and a sense of responsibility towards the society. ? To Cater to the educational need of the area and mould the students into responsible citizens of the country. ? To modernize the society through education. Mission ? To Provide low cost quality education to the students. ? To train students physically, society, morally and emotionally sound. ? To Strengthen human resources. ? The development of leadership skills, inner strength and tolerance among students .

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Eligible students apply online to get admission in the college. After the merit list declared by the University

the students gets admission in the opted college. After being selected in the merit list the student has to take admission by filling the admission form in the college which is offline. Beside this, the other beneficiary programme for the students such as scholarship is done through online process.

Examination

The process of examination declaration of date sheet, filling up the examination forms, getting admit card and declaration of the result are all done by the University.

Administration

The administration of the College is functioning in a system at Government , Society and College level. Though the College is situated in the rural area of dumka district the College tries their best to keep in touch with latest techniques. Accounts section is to be fully computerized on advance tally package(Fee Collection, Receipts and payments/ salary disbursement). Admission is being done by online system of chancellor portal issued by university on the given link for students. Faculty and students correspondence instant message transmission is through telegram and College websites.

Planning and Development

Being a affiliated unit of S.K.M.University. College follows are the rules aided by the University. All the Construction Work, Renovation and Procurement of RUSA Fund are being done by inviting e tenders. Based on the requirements, tendering process is initiated by estimating the quantity and the cost of the items to be procured. The estimates are approved by the authority and the committee of procurement. Base upon the estimated cost and time frame of procurement, tender type is decided and accordingly notice inviting tender is released. The Procurement is done on the lowest price of the selected bidders. But in some cases of procurement and small construction work of 06 lakhs value, tendering process is not followed.

Finance and Accounts

At the time of admission accounts section monitors the deposition of college fees in the college and amount is being is being deposited in the bank situated inside the campus at the4 end of the day. The college conducts

regular audit of annual books of accounts. The administrative office keeps all the financial records separately as per the events and transaction made for.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof. P.Patar	National Seminar on Tribals and Their Mental Health in Context of Jharkhand	ICMR, New Delhi Sponsored	Nil
2018	Prof. Rina Kumari	National Seminar on Tribals and Their Mental Health in Context of Jharkhand	ICMR, New Delhi Sponsored	Nil
2019	Prof. P.Patar	Multidisciplinary National Seminar on The Role and Need of Advanced Research System in India organized by Degree College Nala, Jharkhand.	Multidisciplinary National Seminar	Nil
2019	Prof. H.K.Singh	Multidisciplinary National Seminar on The Role and Need of Advanced Research System in India organized by Degree College Nala, Jharkhand	Multidisciplinary National Seminar	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	43	43

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The management contributes an amount equal to the employee share for EPF with Pension scheme: 1. Various allowance like conveyance allowance, professional development allowance. 2. Medical Leave Provision is given to the faculty and staff members based on the request. 3. Faculty members are allowed to avail Winter and Summer vacation. 4. On duty leave is provided to faculty members for attending various conferences, workshops, seminars and examination duties. 5. The management encourages the faculty members for pursuing Ph.D. program by providing adequate number of leave. 6. The wards of the faculty and staff members are given priority for getting admitted in the School run by the management and</p>	<p>The management contributes an amount equal to the employee share for EPF with Pension scheme: 1. Various allowance like conveyance allowance, professional development allowance. 2. Medical Leave Provision is given to the faculty and staff members based on the request. 3. Faculty members are allowed to avail Winter and Summer vacation. 4. On duty leave is provided to faculty members for attending various conferences, workshops, seminars and examination duties. 5. The management encourages the faculty members for pursuing Ph.D. program by providing adequate number of leave. 6. The wards of the faculty and staff members are given priority for getting admitted in the School run by the management and</p>	<p>1. Skill development (Spoken English, Computer Literacy, etc.) 2. Practical Knowledge Training. 3. OBC boys hostel of 50 beds. 4. Scholarship given by the Government to OBC, SC, ST and Minority Students.</p>

also offers 50 Percentage fee waiver. 7. Special leave of two days are given to ladies staff and maternity leave is also given.

also offers 50 Percentage fee waiver. 7. Special leave of two days are given to ladies staff and maternity leave is also given.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial accounts is audited by Chartered accounted yearly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College Itself
Administrative	No	Nil	Yes	College Itself

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular meeting are organized by the parent teacher in every academic year.
2. Parents are acknowledged about their wards.
3. The Parents are the main stakeholders and their suggestion and complaints are welcomed.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Research work for faculty is promoted.
2. Normal Bulbs are replaced by LED to save energy.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Seminar on Biodiversity .(Deptt. of Zoology)	17/08/2018	17/08/2018	17/08/2018	40
2018	Seminar on Hindi Diwas(Deptt. of Hindi)	14/09/2018	14/09/2018	14/09/2018	60
2018	Seminar on Jharkhand me Janjatiyo ki Sthiti.(Deptt. of Sociology)	15/09/2018	15/09/2018	15/09/2018	40
2018	Seminar on T S Eliot as a poet(Deptt. of English)	26/09/2018	26/09/2018	26/09/2018	50
2019	Seminar on Matdaan Diwas(Deptt. of Philosophy)	04/02/2019	04/02/2019	04/02/2019	60
2019	Seminar on Surgical Strike on Balakot.(Deptt . of Political Science)	26/02/2019	26/02/2019	26/02/2019	60
2019	Seminar on Air Pollution (Deptt. of Botany)	27/02/2019	27/02/2019	27/02/2019	60
2019	Seminar on Contribution of Sir Issac Newton in the development of Calculus(Deptt. of Mathematics)	19/03/2019	19/03/2019	19/03/2019	30
2019	Seminar on untouchable (Deptt. of Sociology)	19/04/2019	19/04/2019	19/04/2019	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health and Hygiene	18/07/2018	18/07/2018	60	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness promoted through the use of Solar cells to generate power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Leave	10/07/2018	1. Prior written permission is required from the Principal / at least a day in advance while availing CL or OD. 2. Not more than 25 of staff members in a department will be allowed to go on OD/CL on a particular day. 6. 16 days of causal leave can be combined with other holidays . 7. All must report for duty on the reopening day and the last working day of each semester.
Publication of Research Papers Books and Participation in Research Projects, Seminars,	10/07/2018	1. Teachers are encouraged to write text books, publish articles in reputed journals and

Conferences Etc.		<p>present papers in seminars and Conferences.</p> <p>2. Teachers are encouraged to take up Research projects. 3. Teachers should also attend Faculty Development Programmes, Quality Improvement Programmes etc. to update their knowledge. 4. Absence from duty to the above matters will be treated as on duty and may be suitably rewarded at the discretion of the management either monetarily or by way of consideration during promotion.</p>
Disciplinary Action	10/07/2018	<p>The Management appeals to all staff members to work as a team in institutionbuilding and in upgrading our institution into one of Excellence in Higher Learning.</p>
Non Teaching	10/07/2018	<p>1. Non Teaching staff working in the College office or departments should remain on Duty during college hours . They should report for duty at least 30 minutes in advance. 2. Non Teaching staff should wear the Uniform. 3. Non Teaching staff must always wear their identity badge during working hours. 4. Non Teaching staff assigned to Laboratories should keep the Labs clean. 5. Any Loss damage to any article in the Labor Class Room should be reported to the HOD in writing immediately. 6. Non Teaching Staff, working in the Lab, shall maintain a stock register for all the articles, equipments, chemicals, etc. It shall be submitted to the HOD and</p>

		the Principal at the end of each semester and their signatures obtained.
Responsibility and Accountability	10/07/2018	<p>1. Teachers should handle the subjects assigned by the Head of the Department. 2. Teachers should complete the syllabus in time. Teachers shall produce good results in the subjects handled by them and are accountable for the same. 3. Teachers shall monitor the respective group of students who are attached to them. 4. One internal examination should be conducted for 30 marks in each semester and the answer books are to be assessed, marks are to be informed to the students as well as sent to the university. 5. Teachers should be good and they should help, guide, encourage and assist the students to ensure that the teachers learning process is quite easy. 6. Teachers should maintain decorum both inside and outside the classroom and set a good example for the students.</p>
Punctuality and Attendance	10/07/2018	<p>1. Prior permission should be obtained for reporting late in the morning or leaving early in the evening without detriment to their duties. 2. Teachers should sign the attendance register while reporting for duty.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Unity Day	31/10/2018	31/10/2018	50
Blood Donation Camp and Health Check up	08/01/2019	08/01/2019	150

Yoga Day	21/06/2019	21/06/2019	40
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy Conservation was organized by replacing the bulb of CFL by LED Bulbs.
2. Use of Solar energy, by installing the Solar Panel of 10KB.
3. Plantation in the College.
4. Water Harvesting .
5. Awareness Programme on Carbon Neutrality.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1. Title of the Practice: Mentorship Scheme 1. Goal : To plan Personal and career goals of students. To improve presentation skills/written skills and oral communication skills. To improve general aptitude test/technical quiz proficiency. To develop leadership qualities. To know resume writing and preparations for mock interview. To monitor overall progress of students during his/her graduation. Faculty who serve as mentors make a valuable contribution to the education and training of undergraduate students interested in hands on experience in different activities. Students judge the experiences primarily by their interaction with their mentors. Thus, the role of faculty member in scheme is crucial to the program's success. 2. Practice: Mentor meeting is conducted once in an alternate week. Various activities like career goal setting, presentation skill, communication skill, resume writing, aptitude test etc. are conducted in the meetings. Along with these activities, mentor has to keep the academic record of the mentees allotted to him in terms of their monthly attendance, academic results, co curricular participation within and outside campus etc. and inform the same to the parents. 3. Evidence of success: The evidence of success of mentor ship system is reflected through the overall personality development of students. Those students who had lack of confidence, weak in communication, poor presentation skills, were observed having marginal improvement in the lacked areas when they came to final year. Parents were happy to have a system where, the overall progress of their ward is monitored and informed to them timely right from the first year till the candidate completes his/her graduation. The institute being situated in rural area the students are not that much exposed to the current enhancements. To overcome this mentors play an important role by making them aware of the same. To mould the students mentality towards improvement in their personality without hampering academics was a difficult task. Best Practices -II Recently our College has Opened a NCC Unit for Girls. The girls students of our College while passing her graduation, she can together get the NCC certificate. NCC is a highly reputed body which is also a second line of defense. In India, many youngsters are trained in line with defense in case the need arises. If young students want to make it their career option, then being a NCC cadet holds a lot of weight. As they are directly associated with the ministry of defense. Other than just military training the cadets also learn several other valuable things such as selflessness, honesty, discipline, hard work and ways to build confidence and gain leadership qualities. Since NCC camps are held all over India therefore there is training in a various parts of the country, hence students get an opportunity of visit new places and learn the art of independence.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mgrcollege.org/best-practice/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

In keeping with the institutions vision of promoting the core values of justice, freedom, sincerity, truth and joy, M.G.College has always given priority to the education of underprivileged women to empower them. For this, there is an active Womens Cell run by teachers which prepares unprivileged women for examination, providing the opportunity for higher education. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and an empathy for the less privileged sections of society. Social services is a compulsory component for all students. An active NSS and NCC organized outreach programmes for the student community. The College collects funds from the stakeholders and localities and even the students, to support the Cancer Victims of near by areas.

Provide the weblink of the institution

<https://www.mgrcollege.org/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Mini indoor and Outdoor stadium. 2. Auditorium. 3. Pond Beautification with foundation. 4. Girls hostel completion. 5. To send the proposal to government for hostel of boys and girls for SC, ST and general. 6. Automation of Library. 7. Green Audit to be done. 8. Clean of Green Campus 9. More ICT enabled Class room. 10. Online Feedback system for students of other stakeholders 11. Public address system for regular a use in the college. 12. Plastic -Free Campus and drive for introducing paper bags replacing plastic bag and paper cups replacing plastic tea cups.